



k^wik^wə^łəm
Kwkwetlem First Nation

Heritage Investigation Permit Application

k^wik^wə^łəm ancient laws and protocols grant us the responsibility to govern k^wik^wə^łəm Territory and steward k^wik^wə^łəm cultural heritage in accordance with customary laws. k^wik^wə^łəm heritage guides every aspect of our life today, as in the past. In respect of our ancestral and future generations we expect high standards for cultural heritage protection and management.

All archaeological studies, heritage or archaeological potential overviews, screenings, field activities, or undertakings involving, handling or describing k^wik^wə^łəm heritage or material belongings, requires acquisition of a k^wik^wə^łəm Heritage Investigation Permit (KwHIP). Permits must be obtained prior to initiation of work.

For cultural heritage research projects pertaining to k^wik^wə^łəm Territory please contact referrals@kwkwetlem.com prior to application.

The issuance of this k^wik^wə^łəm Heritage Inspection Permit does not constitute formal consultation as required by the Supreme Court of Canada. Proponents are expected to initiate discussions related to Consultation and Accommodation with k^wik^wə^łəm Lands & Resource Department prior to permit application submission. This permit grants permission solely to the Permit Holder to conduct archaeological or heritage activities within k^wik^wə^łəm territory. The Permit Holder is solely responsible for respectful, timely and fulsome engagement in all aspects of studies covered by this permit. To enquire about proper consultation with k^wik^wə^łəm First Nation or any other information related to this application please contact the k^wik^wə^łəm Lands & Resource Department at referrals@kwkwetlem.com.

APPLICATION

- I hereby agree to comply with the terms and conditions of the k^wik^wə^łəm Heritage Investigation Permit (KwHIP) including all permit terms and conditions outlined herein.

PERMIT HOLDER DETAILS			
Name:		Affiliation:	
Address:			
Phone #:		Email:	

PROPONENT DETAILS			
Proponent:		Contact:	
Address:			
Phone #:		Email:	

Kw̓ikw̓əłəm Heritage Investigation Permit

PROJECT DETAILS		
Project Name:		
Applicant Project #:		
Brief Project Description: (Describe project scope, development type etc.)		
Project Schedule: (Estimated start and duration)		
Project Location: ¹		
Study Area / Development size: (m ² /ha or km for linear projects)		
Anticipated Project Activities/Impacts:		
Check all that apply	<input type="checkbox"/> Geotechnical Investigation <input type="checkbox"/> Vegetation or Tree Removal / Planting <input type="checkbox"/> Sign/pole/fencing installation <input type="checkbox"/> Road works (paving, curb repair etc.) <input type="checkbox"/> Workspace/lay down area	<input type="checkbox"/> Mechanical Excavation <input type="checkbox"/> Hand Excavation <input type="checkbox"/> Hydrovac Excavation <input type="checkbox"/> Drilling (HDD, Pilings etc.) <input type="checkbox"/> Utility upgrades
Jurisdiction:		
Check all that apply	<input type="checkbox"/> Federal <input type="checkbox"/> Port Authority <input type="checkbox"/> Parks <input type="checkbox"/> Private	<input type="checkbox"/> Municipal <input type="checkbox"/> Provincial Crown Land <input type="checkbox"/> Wildlife/Ecological Reserve <input type="checkbox"/> Forestry Tenure
HERITAGE INVESTIGATION OVERVIEW & METHODS		
Investigation Type:		
Check all that apply	<input type="checkbox"/> Archaeological Overview Assessment <input type="checkbox"/> GIS Modeling <input type="checkbox"/> Preliminary Field Reconnaissance <input type="checkbox"/> Heritage Screening <input type="checkbox"/> Archaeological Impact Assessment	<input type="checkbox"/> Monitoring <input type="checkbox"/> Post-impact Assessment <input type="checkbox"/> Chance Find Collection / Reporting <input type="checkbox"/> Site Alteration
Other Permits obtained for this Project:		
HCA Permit /Application #: ²		<input type="checkbox"/> Multi-Assessment Permit ³ <input type="checkbox"/> Multi (2+) Year Permit ⁴ <input type="checkbox"/> Concurrent Permit ⁵
First Nation Permits/Notifications:		
KwHIP Permit(s): ⁶		

¹ Attach maps and KML or ESRI shapefiles

² Submit KwHIP with HCA Permit App. draft or at time of application.

³ Each assessment under a M.A.P. will require a new KwHIP.

⁴ Yearly renewal fee applies to multi-year permits. This may be waived in the case of reporting extensions.

⁵ A KwHIP is required for each HCA Permit related to a project. I.e. Separate KwHIPs for HIPs and SAPs.

⁶ Applicable to an AIA following an AOA etc. or concurrent permits.

Kwikwə́x̣əm Heritage Investigation Permit

HERITAGE INVESTIGATION OVERVIEW & METHODS - Continued

Designated Repository:

(If multiple explain in Methods below)

Related / Relevant Studies:⁷

Heritage Investigation Methodology

HCA Section 12.4 Site Alteration. If yes, then this section not required.

HCA Section 12.2 Inspection, M.A.P New Projects, AOAs, Heritage Studies, Research, etc.

(Provide details on proposed desktop or pre-field analyses, study methods, project-specific survey and subsurface methods, project-specific data collection and anticipated analyses, any other detail to allow a thorough review of project approach.)

⁷ Describe studies directly related to the current assessment, recommendations from previous or nearby studies, and how your activities will inform these. E.g. ABC company conducted an AIA within 250 meters and encountered low density lithic artifacts in disturbed deposits at site XxXx-1. We may encounter similar deposits and methods are crafted to ensure similar site detection.

Kw̓ikwə́łəm Heritage Investigation Permit

FEES	
New Permit	\$500 (+5% GST)
Expedited Permit	Additional \$300 (+5% GST) Projects may be eligible for expedited permitting in the event of emergent works. Contact referrals@kwikwetlem.com prior to application to confirm eligibility.
Renewal/ Extension	\$500 (+ 5% GST) Email referrals@kwikwetlem.com 30-days prior to expiry with a brief update on project activities and rationale for extension.

APPLICATION SUBMISSION

1. Signed and completed application form should be submitted, in electronic format to referrals@kwikwetlem.com.
2. Permits will not be issued prior to receipt of the \$500 processing fee. Please submit an EFT / direct deposit to AR@kwikwetlem.com or cheque payable to Kwikwetlem First Nation with your permit application. When sending an EFT or cheque, ensure it is accompanied by a **Notice of Payment Form**.

Checklist for Required Attachments:

- Completed KwHIP application.
- Application fee + Notice of Payment Form
- Figures/maps (overview, midrange, detailed)
- Development overview map and plans
- Study area and development ESRI shapefiles or kml files
- HCA permit application

Acceptance of Permit Conditions: I certify that I understand and will abide by the Terms and Conditions of the Kw̓ikwə́łəm Heritage Investigation Permit.

Permit Holder:

Name:	
Title:	
Date:	
(Day/Month/Year)	Permit Holder - Signature

Permitting Authority Approval:

Name:	
Title:	
Date:	
(Day/Month/Year)	Permitting Signatory – Signature
KWHIP Permit #	

Kw̓ikw̓əł̓əm Heritage Investigation Permit

Terms & Conditions

- 1) This Permit is applicable only to the project named on this document. Changes to the project's scope or methodology may be accommodated or may require a new permit application. Contact referrals@kwikwetlem.com to confirm.
- 2) Projects will not proceed prior to issuance of a KwHIP unless otherwise stipulated.
- 3) This permit is valid for 1 year from the date of issuance. This period may be extended at the discretion of Kw̓ikw̓əł̓əm Lands & Resources Department by sending a written request for extension 30 days prior to the permit expiry date with permit renewal/extension fee.
- 4) Kw̓ikw̓əł̓əm reserves the right to review the qualifications and experience of the Applicant and archaeologists designated by the Permit Holder to conduct heritage work under this permit.
- 5) The Permit Holder will hire a Kw̓ikw̓əł̓əm Guardian to assist in conducting this project. Kw̓ikw̓əł̓əm Guardians have a duty on site to uphold a high standard of practice for heritage investigation and research and will work with the crew to aid and advise in the field. Any final field-based evaluation, recommendation, or Kw̓ikw̓əł̓əm-related information must be reviewed and verified by the Kw̓ikw̓əł̓əm Lands & Resources Department.
- 6) A Kw̓ikw̓əł̓əm Lands & Resources representative may inspect any activity being conducted under this permit at any time. This includes but is not limited to site visits and review of records and materials recovered under the authority of the permit.
- 7) The Permit Holder must review the Kw̓ikw̓əł̓əm Ancestral Remains Policy prior to project implementation. If ancestral human remains are identified, the Permit Holder must immediately call the Kw̓ikw̓əł̓əm Lands & Resources Department.
- 8) Prior to completion, all project related documents (screening documents, interim and final reports, site forms) will be made available for Kw̓ikw̓əł̓əm for review and comment. Implementation of final comments will be agreed upon by the Permit Holder and Kw̓ikw̓əł̓əm Lands & Resources Department prior to document finalization.
- 9) A copy of field notes, maps and photographs, logs, raw data, and any information relevant to work conducted under this permit must be provided to Kw̓ikw̓əł̓əm at any time upon request.
- 10) Public dissemination or academic sharing of cultural heritage information derived from work conducted under this permit must be accepted in writing by Kw̓ikw̓əł̓əm Lands & Resources Department.
- 11) The Permit Holder will provide Kw̓ikw̓əł̓əm Lands & Resources Department a digital copy of all new or updated BC Archaeological Site Inventory Forms arising from the permit.
- 12) Failure to comply with any of the Terms and Conditions stated here may affect future permit eligibility.
- 13) All work undertaken under this permit must comply with Kw̓ikw̓əł̓əm policies, cultural sensitivities, or standards.
- 14) Kw̓ikw̓əł̓əm reserves the right to request that Kw̓ikw̓əł̓əm guardians act as the sole First Nation field participants for certain culturally significant areas.
- 15) Kw̓ikw̓əł̓əm reserves the right to terminate this permit should the Permit Holder be found in violation of any of the agreed upon terms.